



Objective 1: Identify and Record Central Otago's Heritage

	Tasks	Project Group	Priority	Funding	Comments	Status
1.1	Review Central Otago's District Plan Schedule 19.4 to identify and apply for new items to be listed on Schedule 19.4 and Heritage NZ's List.	OGHT	Medium	Received		Completed/Underway: The OGHT has received funding to undertake the Central Otago Heritage Sites Review. This project will help to identify heritage sites in Central Otago that are not recorded on Schedule 19.4 and in agreement with the property owner, this information will be shared with the CODC.
1.2	Develop a Heritage Asset Management database.	OGHT	Medium	Received		Completed/Underway: The OGHT has received funding to undertake the Central Otago Heritage Sites Review which will use ArchSite and a project-based database to record the status of heritage sites in Central Otago.
1.3	Identify and establish an appropriate management structure for the Central Otago Oral History Group.	COHT / Central Stories	High	Received		Completed/Underway: The Central Otago Oral History Working Group was formally established on 31 January 2019, funding for the project has been received, the COHT has hired a Project Coordinator and a group of approx 20 volunteers have been trained in oral history.

1.4	Prepare a strategy for the safe and secure storage of Central Otago's heritage books and genealogical records.	Cromwell Museum / Genealogical Societies / CODC / Central Otago Museums	Low		To be reviewed - is this task still relevant to CODC Libraries? To be discussed with Libraries Manager.	To action.
1.5	Develop a management plan for the Memory Bank.	COHT	High			Underway: The COHT is currently reviewing options for the future of the Memory Bank; including whether to hire a Manager for the website or whether to migrate the website to another software platform.
1.6	Prepare a proposal for the inclusion of archaeology in relation to the definition of Central Otago's heritage.	COHT / Heritage NZ	High		The unique nature of Central Otago's archaeology should be recognised as a valuable heritage resource.	Underway: Definition has been amended and will be included on the COHT website which is currently being developed.
1.7	Assist the OGHT in their application for funding for the proposed Central Otago Heritage Sites Review.	COHT/ OGHT	High	Received		Completed/Underway: The COHT has provided a letter of support for the project and attended meetings with the OGHT on the project, where required.

Objective 2: Ensure the robust Management, Monitoring and Protection of Central Otago's Heritage

Number	Tasks	Project Group	Priority	Funding	Comments	Status
2.1	Undertake an organisational review of COHT and its member	COHT & member groups	High			Completed in September 2018 following the COHT AGM.
2.2	Review the criteria for trustees of the COHT.	COHT & member groups	High			Completed in October 2018 following the appointment of new COHT Board.
2.3	Implement an annual heritage training day.	COHT / Central Stories	High		Provide up-to-date information on NZ's heritage framework & heritage best practice.	Underway: The COHT is in the planning stages of hosting a museum-focused seminar to be held at Central Stories in mid 2020 and a community-wide heritage event sometime in 2020.
2.4	Identify incentives to encourage property owners to maintain and enhance Central Otago's heritage.	COHT / Heritage NZ	High		Prepare a submission to CODC with proposed incentives for protecting Central Otago's heritage. Incentives are considered as one of the most effective tools for protecting heritage.	Superseded: The COHT has commenced initial research on incentives, but Heritage EQUIP is a new government initiative that is providing incentives for the earthquake strengthening of heritage buildings. Review this task in 12 months.
2.5	Publish a Central Otago Heritage Newsletter.	COHT	High		Provide quarterly updates and news of heritage interest for both COHT members and the public.	Completed/Underway: To date, the COHT has published the following issues of the newsletter, December 2018, March 2019, June 2019 and October 2019.

2.6	Identify new funding sources for Central Otago heritage.	COHT	High		<p>Consider:</p> <ul style="list-style-type: none"> (a) establishing a Central Otago Heritage Trust Fund; (b) promote interest in leaving heritage bequests; and (c) pursue advertising opportunities. 	To action: To be discussed as an agenda item at COHT Board Meeting.
2.7	Assist the CODC with a review of the Central Otago museum sector.	COHT / CODC / Central Otago museums / Otago Museum	High			<p>Completed: The COHT has sent the CODC a suggested terms of reference document for their review and has attended museum strategy workshops hosted by CODC as part of the wider CODC review of the Central Otago museum sector. The COHT has also provided a letter to CODC recommending that as part of the Museum Review, the CODC considers creating an online catalogue of the Central Otago public museum and heritage collections which will be shared via a regional database (similar to Southland's Project Ark).</p>

Objective 3: Promote Awareness and Appreciation of Central Otago's Heritage

Num	Tasks	Project Group	Priority	Funding	Comments	Status
3.1	Implement, maintain and publish a calendar of heritage events and projects within Central Otago.	COHT/OGHT/TCO	Medium		To be included and updated regularly on the Heritage Central Otago website.	To action.
3.2	Investigate the development of a 'Central Otago Heritage Trails' digital brochure/map.	COHT/ Central Stories/ OGHT	Medium		A digital version mitigates costs involved with printed brochures. Work with Tourism Central Otago?	Contact Rebecca De Jong (CODAT) re a combined arts/heritage trail brochure? Contact Promote Dunstan as this is a project they may be interested in doing?
3.3	Create a working group with community groups, museums, libraries to develop and implement Central Otago heritage-related learnings and activities for after-school/holiday programs.	COHT/ Central Stories/ OGHT	Low		The Oral History Project is planning to develop an 'Oral History in Schools' program.	To be considered in late 2020/early 2021 by the Heritage Coordinator and Oral History Manager as part of the planning for future funding of the Oral History Project.
3.4	Implement and maintain a heritage website and social media presence for Central Otago's heritage community.	COHT	High		The website should include links to heritage-related sources of information and contacts for Central Otago.	Underway: The COHT is in the process of developing a website and is planning to 'go live' shortly.

3.5	Identify opportunities to work with the Wakatipu Heritage Trust, Otago Museum, Early Settlers Museum & Heritage South on an annual/biannual basis in relation to the protection & promotion of heritage in the wider Otago region.	COHT	Medium - High		Identify a topic for discussion at each annual/ biannual meeting. Biggest gains/ progress can be made in partnership - more can be achieved for less!	Completed/Underway: The COHT is currently building relationships with the Wakatipu Heritage Trust, Queenstown and District Historical Society and Heritage South.
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