

CENTRAL OTAGO HERITAGE TRUST

Minutes of the Board Meeting
4pm Wednesday 14 July 2021
Clyde Museum Blyth St



PRESENT: David Ritchie (Chair), Graye Shattky, Russell Garbutt, Lynda Graye, John Kerr, Kristy Rusher & Ross Naylor, David Campbell (Council Representative), Maggie Hope (Heritage Coordinator)

APOLOGIES: Greg Bodeker

MINUTES OF PREVIOUS MEETING

The Minutes of the 24 March, 10 June Planning Workshop and the 6 July Virtual Meeting were confirmed as true and accurate records of these meetings & workshop.

Moved: David Ritchie

Seconded: Kristy Rusher

CORRESPONDENCE

Inwards:

Proposal to demolish the Maniototo Hospital

- Emails from CODC and Origin Property Consultants

Actions relating to this correspondence are covered in the agenda item below.

FINANCE

- June 2021 Bank Statement
- GST Return 31 March 2021
- Current Account Balances as at 08/07/21

Oral History Account	\$3,239.90
COHT Account	\$38,488.80
COHT Debit Account	\$70.98

Moved: David Ritchie - Financial Statements be accepted

Seconded: Ross Naylor

BUSINESS

ORAL HISTORY PILOT PROJECT OUTCOMES -

- An evaluation report of the pilot project was circulated to Trustees prior to the Board Meeting.
- Oral History Manager, Carolyn Squires, gave a short presentation relating to this evaluation

Discussion Points:

- The pros and cons of making the full oral history recordings available online
- Further candidates for interview were suggested based on the agreed Oral History Themes and Topics

Trustees thanked Carolyn Squires for presentation and contribution to the successful outcomes of the pilot phase. (Carolyn Squires left the meeting)

Action: Trustees will reflect further on the pros and cons of making full oral history recordings available online with a decision pending at the next COHT Board Meeting.

ORAL HISTORY FUNDING APPLICATIONS

- Maggie Hope summarised the funding applications being prepared for the continuation of the project for a further two years. Letters of support will be sought from COHT member groups to append to these funding applications.
- Russell Garbutt noted that there will never be an income stream from this project. It is therefore important that we position this project as a community asset.
- At a meeting with Central Lakes Trust in May 2021, it was recommended that COHT contribute funds to the project.

Resolution:

COHT contribute \$3000 to the Oral History Project

Moved: David Ritchie

Seconded: Graye Shattky

REVIEW DRAFT COHT STRATEGIC PLAN

Trustees reviewed the second draft of the Strategic Plan and agreed that it is now ready to be sent out to members for feedback. The feedback process will follow a three-stage approach:

1. A letter will be sent to Member Chairs with a hardcopy of the Draft Plan
2. Chairs will then receive a follow-up email with a web link to the draft plan to share with the wider team
3. After three weeks, Chairs will receive a link to a short online survey to compile feedback on behalf of the member organisation.

Action: Maggie Hope to action this feedback process

DRAFT BUDGET CODC COMMUNITY FUND APPLICATION

Trustees noted that COHT activities are increasing and should therefore be signalled in the 3-year funding application to CODC (application due 1 August).

Resolution:

COHT to signal the following increases in budget requirements to CODC over the next three years:

Year One: \$40,000

Year Two: \$45,000

Year Three: \$50,000

Moved: David Ritchie

Seconded: Russell Garbutt

SUBMISSION TO ORC ON PROPOSED REGIONAL POLICY STATEMENT

Discussion Points:

- Graye Shattky noted that heritage matters within the proposed plan are biased towards built heritage rather than heritage intangibles that are covered more comprehensively within the Wāhi tūpuna section of the proposed plan (i.e., coverage of cultural landscapes and associated values).
- David Campbell noted that CODC are also preparing a submission on the Natural and Built Environments Act (closing 4 August)

Action:

Graye Shattky will lead input into a submission on the proposed RPS on behalf of COHT.

David Campbell will share CODC submissions with Graye to assist with COHT's submission development.

Submissions close on 1 September 2021

DISTRICT MUSEUM FUNCTION

As a result of our joint submission on the LTP District Museum Function, the sector was given three months to pull together the model of how an alternative option would work (i.e., an independent body be set up to coordinate this function).

COHT has assisted the sector group with drafting:

- A Trust Deed for the proposed entity – ‘Central Otago Museum Sector Trust’
- Position Description for the museum sector coordinator role.

These draft documents will be discussed further at the next sector meeting scheduled for 12 August before being presented to Council for decision in September.

APPLICATION TO DEMOLISH MANIOTO HOSPITAL

- CODC has decided to publicly notify the application to demolish the Maniototo Hospital
- The Oral History Project will assist with undertaking interviews with staff who have worked at the old hospital

MEETING CLOSED:

5:48 pm

NEXT MEETING

1 September 2021

David Ritchie
Chairman