

CENTRAL OTAGO HERITAGE TRUST

Minutes of the Board Meeting

4pm Wednesday 24 November 2021

Clyde Museum Blyth St



PRESENT: David Ritchie (Chair), Graye Shattky, Russell Garbutt, Lynda Gray, Greg Bodeker, Ross Naylor, Warwick Hawker, Maggie Hope (Heritage Coordinator)

APOLOGIES: John Kerr

MINUTES OF PREVIOUS MEETING

The Minutes of the Board meeting held on 29 September were confirmed as a true and accurate record of this meeting.

Moved: David Ritchie

Seconded: Lynda Gray

CORRESPONDENCE

Inwards:

- a. Greg Bodeker – Resignation from COHT Board (email)
- b. Lotteries Funding decision (email)
- c. Otago Central Rail Trail Trust – membership request (email)
- d. Otago Museum - Invitation to attend Tū Tonu Regional Museums Hui (email)

Matters arising from correspondence:

- David Ritchie thanked Greg Bodeker for his contribution to the Board over the last five years. Greg reiterated his availability to provide ongoing support to the MemoryBank repository as required.
- Matters arising from Oral History funding, membership requests and the Tū Tonu Project are discussed below.

FINANCE

- a. August 2021 Bank Statement
- b. Account Balances as at 22/09/21

COHT Account	\$25,228.14
COHT Debit Account	\$775.22
Oral History Account	\$12,216.26

Moved: Lynda Gray - Financial Statements be accepted

Seconded: Russell Garbutt

BUSINESS

1. Co-option of New Trustee – Warwick Hawker

As a result of Greg Bodeker's departure, there is an opportunity for the co-option of a Trustee to fill an elected Trustee vacancy. Co-opted Trustees may form part of a quorum and will have voting rights.

Warwick Hawker was nominated for the role of Co-opted Trustee by Graye Shattky

Seconded: David Ritchie

Carried.

Warwick will be formally elected to the Board at the next AGM

2. ORAL HISTORY MANAGER & COHT COORDINATOR PROGRESS REPORTS

Moved: David Ritchie - Progress reports be received

Seconded: Ross Naylor

Matters arising on the COHT Coordinator Progress Report

- No alternative funding has been established to replace the Equip Fund.
- Maggie gave an update on the progress towards establishing the Museums Sector Trust. The Trust Deed is being reviewed (pro-bono) by Scholfield Law and Goldsmith Law, which will be ready for signing at the inaugural Trust Board meeting in December.
- Minutes of the COHT board meetings and submissions are now published on our website.

ORAL HISTORY FUNDING

Maggie presented progress in achieving Oral History funding (\$46K). As a result of the recent \$9,500 confirmed by Lotteries (LEH), we now have a short fall of \$9K. Maggie will submit further funding applications to Pub Charities and Lions in the new year. There is also a possibility of funding through Promote Dunstan.

3. MUSEUM INVESTMENT FRAMEWORK

David Ritchie gave an update on his participation in recent CODC Museums Investment Framework workshops:

- The workshops are following a Treasury driven process.
- The framework will include both Capex and Opex considerations.
- CODC staff see the necessity of Museums to be funded by Local Government.
- A key consideration of the workshops is funding equity.
- The group recognised the need to invest in the museum network and what this network may look like in the future.
- A number of options were put forward for discussion. Draft short- and longer-term options will be taken to Council for consideration in the next couple of months.

Discussion:

- Graye expressed concern that museums were being discussed separately from wider heritage considerations which would acknowledge the linkages between arts, culture and heritage. The Local Government Act confirms heritage and museums as a core role of Local Government
- Russell gave an update on discussions at the recent Vincent Community Board on CODC Contestable Funding. There was agreement at the meeting that funding for museums should be included as a line item in the CODC budget rather than being included in the contestable funding pool. This issue needs to be expressed through submissions on the CODC Annual Plan (February 2022).
- The Vincent Community Board also discussed the role of Council representatives on committees and Boards. These representatives will now take the role of liaison and should not have voting rights. Our Trust Deed may need to be amended to reflect the Council's liaison role on our Board.

Actions: Maggie to check clause(s) in COHT Trust Deed relating to CODC representation
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RECENT COHT SUBMISSIONS

4. OTAGO MUSEUM - TU TONU PROJECT

Maggie introduced background on the Tū Toni Project. The main aim of the project is to offer participants access to free training, development opportunities, and in-kind support for arts, culture and heritage organisations. The first phase of the project is gathering information to assess organisational goals and the current challenges in achieving these goals. Maggie (and Central Otago Museum representatives) will be attending the Tū Tonu hui in Gore on 6 December. Maggie invited Trustees to put forward ideas for discussion at this hui:

- Building capacity in heritage planning. Is there an opportunity to combine/share expertise across the Southland and Otago Councils?
- Promoting heritage as a network across the wider region
- What is happening with heritage site reviews in other areas?
- How will current delivery of support change as a result of this programme?
- Potential for a region-wide Oral History program that is supported by a shared online repository.

5. COHT MEMBERSHIP FORM

- Maggie presented a draft COHT membership form for feedback. Amendments were suggested for improving question clarity.
- Graye suggested that the form could be adapted to get feedback from current members on their heritage goals and activities.
- David Ritchie suggested the opportunity to establish a “Friends of the Trust” group.

<p>Actions: Maggie to draft membership forms for current members and potential Friends of the Trust</p>
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6. UPDATE ON COHT SUBMISSION ON PROPOSED ORC REGIONAL POLICY STATEMENT

Graye gave an update on the process for ORC hearing submissions:

- The key position of the COHT submission seek to address the weak inclusion of non-Māori perspectives on addressing cultural heritage.
- The hearings will now be held under the usual hearing process due to Plan Change 7 (PC7) not being passed.
- Graye and Kristy have reviewed other submissions to the RPS to assess for synergies and points of difference.

MEETING CLOSED:

5:45 pm

NEXT MEETING

TBC

David Ritchie
Chair