

# CENTRAL OTAGO HERITAGE TRUST

Minutes of the Board Meeting  
4pm Wednesday 16 March 2022  
Clyde Museum Blyth St



**PRESENT:** David Ritchie (Chair), Russell Garbutt, Lynda Gray, Warwick Hawker, Ross Naylor, Graye Shattky, Ann Rodgers (CODC Liaison), Maggie Hope (Heritage Coordinator).

**Guest:** Terry Davis -Otago Goldfields Heritage Trust (OGHT).

**APOLOGIES:** John Kerr, Kristy Rusher.

## WELCOME & INTRODUCTIONS

David welcomed Terry Davis from OGHT and Ann Rodgers as the Trust's new CoDC Liaison.

## OGHT PRESENTATION

Terry Davis gave a presentation on the background and progress of the Heritage Site Review Project. While Covid restrictions have slowed site reviews, the project has maintained good progress in recording sites into ArchSite. There are currently over 3,000 sites in Central Otago that are recorded in ArchSite that have not been revisited for over 10 years. A priority of the review is to revisit each of these sites. Terry indicated that for each site reviewed there are a further three heritage sites close-by that have not previously been recorded.

### Discussion:

- There is a need to educate earthworks contractors on recognising and preserving heritage sites where possible. Ideally this would be undertaken in collaboration with Heritage New Zealand.
- Trustees recommended that OGHT make contact with Otago Regional Council about the project, particularly given the move towards spatial mapping in a planning context.
- Ann Rodgers explained that there will be an opportunity to link sites of significance from the Heritage Site Review to Schedule 19.4 of the District Plan, when the schedule comes up for review (in late 2022).

## MINUTES OF PREVIOUS MEETING

The Minutes of the Board meeting held on 2 February 2022 were confirmed as a true and accurate record of this meeting.

*Moved:* David Ritchie

*Seconded:* Warwick Hawker

### Matters arising from minutes

- Draft Trust Deed Clause regarding the CoDC Liaison: Graye recommended that the responsibilities and expectations related to this role are drafted and included in the 'COHT Roles and Responsibilities' document.

### **Actions: Updating the 'COHT Roles and Responsibilities' document**

- Ann and Graye to draft text for the Liaison role
- Maggie to draft text on the Heritage Coordinator role to replace Treasurer and Secretary roles.

## CORRESPONDENCE

### Inwards:

- (i) Email letter from Malcom Macpherson outlining the proposal to close Central Stories Museum and Art Gallery over winter to review the direction of the museum and refresh exhibitions within the Bodkin Gallery.

### Discussion:

COHT support for Central Stories as they work through this review will be provided via our representation on the Central Otago Museums Trust.

### Outwards:

- (ii) Letter from COHT to Louise van der Voort recommending additional heritage expertise in the Council planning department

### Discussion:

David & Maggie met with Louise and Ann on 15 March to discuss heritage expertise within the CODC planning team. Louise and Ann confirmed their current priorities:

- Focusing on areas with development pressure
- Working with Aukaha to include cultural heritage in the CODC Plan
- Development of the Heritage Precinct Guidelines, which are now close to completion.

### **Actions:**

Anne to:

- (i) Outline heritage matters being progressed by CODC at the next COT Board Meeting.
- (ii) Invite Glan Hazelton to update COHT on the Draft Heritage Precinct Guidelines.

## FINANCE

- a. February 2022 Bank Statements
- b. Current Account Balances as at 10/03/2022

COHT Working Account	\$53,016.92
Oral History Working Account	19,849.94
COHT Debit Card	\$432

*Moved: Graye Shattky - Financial Statements be accepted*

*Seconded: Ross Naylor*

## BUSINESS

### 1. COHT Heritage Winter Series Events

- Maggie outlined that the proposed Winter Series would complement rather than compete with the Cromwell Museum's Winter Series and invited Trustees to consider speaker topics. It is envisaged that the venues for these events will be our local museums.

### **Actions:**

Maggie to meet with Jennifer Hay from Cromwell Museum to progress the timing and program of events

### 2. CODC Community Fund – Timing of Applications

The two funding rounds (March & September) no longer appear to align with YE 30 June.

### **Actions:**

Anne to confirm with Louise van der Voort on funding application timing and COHT's position on meeting the 21 March deadline.

### **3. ORAL HISTORY PROGRAMME UPDATE**

- While no interviews are taking place in the Red Traffic Light Setting, the Oral History Coordinator and volunteers are making progress in researching interview topics and preparing completed interviews for online publication.
- Promote Dunstan has confirmed that they would like to contribute funds toward the programme (the amount yet to be determined).

#### **MEETING CLOSED:**

6pm

#### **NEXT MEETING**

TBC

David Ritchie  
Chair