

# CENTRAL OTAGO HERITAGE TRUST (COHT)

## Unconfirmed Minutes of the Annual General Meeting (AGM)

Clyde Museum  
20 July 2022

**Meeting opened at 5:15 pm**

### **Present**

David Ritchie (COHT Chair), Graye Shattky (COHT), Russell Garbutt (COHT), Ross Naylor (COHT), John Kerr (COHT), Lynda Gray (COHT), Carolyn Squires (COHT- Oral History), Ann Rodgers (CODC Liaison), Maggie Hope (COHT Coordinator), Andy Ritchie, Grant Campbell & Marnie Kelly (Clyde Museum), Kimberley Stephenson (Otago Museum), Amanda Griffin & Owen Graham (Central Otago Museums Trust), Rex Johnson (OGHT), Barrie Wills (Central Stories), Jan Bean (CODAT), Daphne Hull & Ken Gillespie (Otago Central Rail Trail), Margaret Jarrold (Alexandra Branch of NZ Society of Genealogists), Simon Park (ORC), Dhana Pillai (Haehaeata Natural Heritage Trust), Veronica Alkema, Roger & Wendy Brown, Loretta Bush, Bruce Hall, Tony Hammington, John Hanning, Alan Johnson, Gary Stewart.

### **Apologies**

Mayor Tim Cadogen (CODC), Kristy Rusher (COHT), Warwick Hawker (COHT), Martin Anderson (Cromwell Museum) Kate Wilson (Otago Central Rail Trail Trust, Louise Joyce (Promote Dunstan), Robert Morris & Ian Griffin (Otago Museum), Wendy Shattky, Terry Davis & Odette Hopgood-Bride (OGHT), Maryann & Rod Baxter (REAP), Malcolm Macpherson (Central Stories), Greg Bodeker (Bodeker Scientific), Grant Bean, Dawn Brake.

*David Ritchie moved that the Apologies be accepted.*

*Seconded: Rex Johnson.*

### **Welcome**

- The Chair welcomed members and the public to the meeting noting that the presentation from Mike Pole “Central Otago’s Pre-historic Treescape” taking place directly after AGM business.

### **Annual Report**

*David Ritchie moved that the Annual Report be received.*

*Seconded: Russell Garbutt.*

The Chair presented the Annual Report noting:

- The development of the COHT three-year Strategic Plan (2021- 2023) which re-confirms the community-inspired recommendations set out in the ‘Towards Better Heritage Outcomes’ document. This Strategic Plan is available on the COHT website – [www.heritagecentralotago.org.nz](http://www.heritagecentralotago.org.nz)
- COHT’s role in the establishment of the Central Otago Museums Trust. Working with the five Central Otago Museums, COHT put forward a joint submission on the council’s long-term-plan (LTP) four options for the District Museum Function. Together we proposed an alternative fifth option whereby an independent body be set up to coordinate this function, funded by but sitting outside council. COHT been working closely with the Chair and Trustees over the last few months to provide administrative support in getting the Trust established.
- Contribution to the development of CODC planning guidelines for the five Heritage Precincts within the region, by providing feedback on draft documents presented by CODC consultant Glen Hazelton at two COHT Board Meetings.
- The funding support received by CODC over the last three years and the recent funding received under Council’s new contestable Community Fund (up to October 2023).
- Submissions on: (i) CODC notified consents where heritage matters have been identified (ii) the Otago Regional Council’s Regional Policy Statement, recommending a broader definition of heritage that values cultural and intangible aspects of heritage.
- The skills and commitment of the outgoing COHT Trustee, Greg Bodeker and CODC Liaison David Campbell.

- The co-option of Warwick Hawker as Trustee in late 2021.
- The success of the Oral History Programme despite the challenges of interviewing under Covid restrictions.
- The support and work being undertaken by member groups who are key to protecting and preserving our heritage.

Matters arising from the Annual Report:

Graye Shattky noted that some progress had been made as a result of COHT's submission to the Regional Policy Statement, with ORC signalling support for adopting a more holistic definition of heritage. However further progress will be sought throughout the ongoing consultation and hearing process.

*Ross Naylor moved that the Annual report be adopted.*

*Seconded: Wendy Browne.*

*Carried.*

## **Minutes of the COHT AGM 9 February 2021**

*Graye Shattky moved that the Minutes of the COHT AGM on 9 February 2021 be accepted as a correct record of what took place at this meeting.*

*Seconded: Russel Garbutt.*

*Carried.*

There were no matters arising from the minutes.

## **Annual Financial Statements**

*David Ritchie moved that the Financial Statements be received.*

*Seconded: John Kerr.*

- The Chair presented the financial accounts for the Year Ended June 2021 and Draft financial accounts for Year Ended June 2022.
- The Chair noted:
  - Continued financial support from CODC until October 2023 that enables the employment of a Heritage Coordinator.
  - Funding received from Central Lakes Trust, Otago Community Trust, Lotteries and Promote Dunstan for the continuation of the Oral History Programme for a further two years.

*Rex Johnson moved that 30 June 2021 Financial Statement is adopted.*

*Seconded: Owen Graham.*

*Carried.*

## **COHT Oral History Programme**

The Oral History Manager, Carolyn Squires, gave an update on progress with the programme:

- The 31 volunteers are the heart and soul of the project and continue to be very motivated and professional.
- There are now 50 interviews in the collection, with a further 25 interviews in the planning stages.
- Interviewees come from a range of locations across the wider central Otago District including some of the smaller communities such as Ophir, St Bathans, Patearoa, and cover a diverse range of topics.
- The programme is making great connections with community groups including Promote Dunstan (suggestions for candidates from early Clyde), Otago Goldfields Heritage Trust (Cavalcade) Maniototo Hospital (interviewing current and prior employees) and a newly developing oral history network in Wanaka (connected to the Upper Clutha Historical Records Society).
- Otago Museum's Tū Tonu Project has recently established an Oral History Network with participants from the South Island. This forum is proving to be a great form to share ideas and voice challenges.
- A short extract of an oral history was played: Ila Hill-Paterson, nursing and midwifery experiences in the 1960s. Interviewed by Jo Wilson, Jan 2022.

## Confirmation of New Members

The Chair welcomed three new members to COHT:

- i. Central Otago Museums Trust
- ii. Otago Central Rail Trail Trust
- iii. The Alexandra Branch of NZ Society of Genealogists

*Lynda Gray moved that these three organisations be formally accepted as members of COHT.*

*Seconded: Graye Shattky.*

*Carried.*

A representative from each of these new member organisations gave a brief introduction about their respective activities:

### Central Otago Museums Trust:

The Chair, Owen Graham, summarised the purpose of the newly formed Trust and progress to date:

- The Trust is comprised of a representative from each of the five Central Otago Museums and the Central Otago Heritage Trust and Owen Graham as Independent Chair.
- The role of the Trust is to strengthen a network approach across the museum sector, guided by the goals and tasks set out in the Central Otago District Museums Sector Strategy (available on the COHT website – [www.heritagecentralotago.org.nz](http://www.heritagecentralotago.org.nz))
- The newly appointed Central Otago Museums Coordinator, Amanda Griffin, gave a brief summary about her role and background in the museum sector.

### Otago Central Rail Trail Trust:

Daphne Hull outlined details about the Trust's 'Rail Tales' project ([www.railtales.nz](http://www.railtales.nz)) which provides free resources and activities for schools designed to reflect the NZ education curriculum. The Rail Trail Trust looks forward to working with COHT to identify opportunities to collaborate on 'Rail Tales' through the Oral History Programme.

### The Alexandra Branch of NZ Society of Genealogists

Margaret Jarrold outlined how the Alexandra group operates and how members and the public can attend group meetings for guidance and access family research resources and records at the McArthur Room (Alexandra Library) and at the John McCraw research room at Central Stories.

## Confirmation and Election of Trustees

The COHT Trust Deed provides for up to 8 Trustees with each Trustee being appointed for a three-year period. Greg Bodeker resigned as Trustee in November 2021. As a result of this resignation, Warwick Hawker was confirmed as 'Co-opted Trustee' at the November 2021 Board Meeting. Warwick is a long-time member of the Otago Goldfields Heritage Trust and currently serves on their management committee.

The current COHT Trustees are summarised in the table below:

Trustee	Member Group	Confirmed
David Ritchie	Chair	9/02/2021
Graye Shattky	Central Otago Environmental Society	9/02/2021
John Kerr	Teviot District Museum	9/02/2021
Russell Garbutt	Clyde Museum	9/02/2021
Ross Naylor	Drybread Cemetery Trust	9/02/2021
Lynda Gray	Alexandra Riverside Trust	9/02/2021
Kristy Rusher	St. Bathans Heritage and Environment Preservation Trust	9/02/2021
Warwick Hawker Coopted Trustee (21/11/2021)	Otago Goldfields Heritage Trust	Confirmed 20/07/2022

*Rex Johnson moved that Warwick Hawker is formally elected as COHT Trustee.*

*Seconded: Russell Garbutt. Carried.*

## Amendment to COHT Trust Deed

The following addition of Clause 9.9 was proposed to define the role and responsibilities of the Central Otago District Council Liaison:

### 9.9 Central Otago District Council Liaison

A Central Otago District Liaison shall be appointed by the Central Otago District Council. He or she shall:

- (a) be entitled to attend meetings of the Board;
- (b) not be a Trustee, shall not form part of a quorum and shall not have voting rights;
- (c) be entitled to report to Central Otago District Council on the activities of the Trust in such manner as the Council may require from time to time and any such report may include a copy of any minutes of the proceedings of the Board.

*Ross Naylor moved that the addition of Clause 9.9 to the COHT Trust Deed be adopted.*

*Seconded John Kerr. Carried.*

## Other Business

### 1. Development of a Heritage Archive:

Issue: The stories of older residents in the community is in danger of being lost and that a Heritage Archive should be established.

#### Discussion points:

- The online platform currently being considered for the MermoryBank and Oral History repository could provide the mechanism for this archive.
- Archive development would ideally involve input from Central Otago Museums
- How do we ensure that the oral histories of our older people with great stories to tell are being captured? Carolyn Squires, the Oral History Manager, explained the process for identifying oral history candidates based on topics/ themes as well as the urgency of recording the stories of older individuals.

Action: The COHT Heritage Coordinator, Maggie Hope, will send out an invitation to members and AGM attendees to put forward candidates that could be approached for oral histories.

### 2. Central Stories Museum and Art Gallery Funding

Concern: Central Stories is struggling to operate due to reduced CODC funding.

#### Discussion points:

- COHT is aware of this issue. COHT Trustees Ross Naylor and Russell Garbutt acknowledged the current challenges faced by the Museum
- Addressing funding challenges across the museum sector is key priority for the Central Otago Museum Trust.

## Closing Statement

The Chair thanked members and the public for their participation in the meeting and acknowledged the support of Clyde Museum for hosting the AGM as well as the Trust's six-weekly Board meetings.

**Next Meeting:** to be advised.

Meeting closed 6:25pm

Minutes were taken by Maggie Hope, Heritage Coordinator

Minutes were approved for distribution by COHT Chair David Ritchie