

Central Otago Oral History Project

Interview Checklist



To be completed by the Interviewer.

Interviewee		
Interviewer		
Date(s) of the interview		
Location of the interview		
Interviewee information form is completed (tick)	<input type="checkbox"/>	<i>Minimum requirement: all contact details, date and place of birth.</i>
Recording agreement completed and signed (circle)	Yes / No *	Restrictions **
<p>* Recordings cannot be accepted into the COOHP repository without a completed recording agreement. ** Any restrictions will need to be agreed to with the Project Manager prior to acceptance of the recording.</p>		
Privacy issues / sensitive content	<p><i>If something is said that may cause concern if published, discuss with the interviewee, note the issue and the recording time. It will be checked in editing. If there are no issues, write Nil.</i></p>	
Portrait: head and shoulders photo of interviewee (circle)	<p><i>Take a photo on your phone, text or email it to OH manager.</i></p> Yes / No	If no, reason why?
Supporting material	Other Photos (copies)	Documents (copies)
Numbers provided		
Interviewer has written/will write an Abstract (circle)	Yes / No	

Years covered in the interview (range)	From to		
Themes covered in the interview <i>Tick all that apply</i>	Arts and Crafts Business Enterprise Cavalcade Chinese Heritage Community Involvement Construction Cultural Diversity Dams Dance Drilling Education	Events Family Life Farming Gardening Geology Gold Mining Health Historic Buildings History & Heritage Irrigation Immigration Local Government	Music Orchardng Natural Environment Rabbiting Railways Religion Sport Tangata Whenua Technology Tourism Viticulture World Wars
Locations of the events covered in the interview <i>Tick all that apply</i>	Central Otago Alexandra Bannockburn – Carrick Cardona ClydeEarsncleugh Cromwell Hyde Lauder-Becks Lindis	Lowburn Maniatoto Omakau - Matakanui - Ophir Naseby Nevis Ōtūrēhua Pisa Poolburn	Ranfurly Roxburgh - Teviot Valley St Bathans Tarras Waipiata - Patearoa – Kokonga Wānaka - Hāwea Wedderburn
Other			
Interviewer's Notes/Comment			